

# EMERGENCY INSTRUCTIONS

## ACCIDENT

### ① Call paramedics (SAMU) : dial 15 or 112

Specify where you are and the extension you are calling from.

### ② Dial 3000 or 06 85 14 60 99

### ③ Contact the management

- Director Michel Boër 06 77 02 02 95 - 6459 – 6441\*
- Deputy Director Auguste Le Van Suu 06 32 25 46 65 - 6484
- Logistics chief Gilles Fontanini 06 70 04 40 13 - 6405 – 6487\*

### PHONE NUMBERS

*Dial 0 to call outside the site*

Paramedics (SAMU)	15 ou 112
Fire Department	18
Police	17
Gendarmerie	04 92 75 00 19

### LOCATION OF DEFIBRILLATORS

- ① Administration side entrance  
+ location of stretcher
- ② Jean Perrin Guesthouse entrance

### Letting outside help in

① Outside help should dial your extension from the entrance post.

② Answer the call and open the gate by dialing :

**55#**

③ In case you called 3000, follow the instructions from the person on duty.

## FIRE

### IN CASE A FIRE STARTS NEAR YOU :

- Keep calm
- Call the Fire Department : **18**
- Warn other people in the building
- Dial the internal emergency number : **3000** or 06 85 14 60 99
- Warn the Observatory management

### WHEN THE FIRE ALARM SOUNDS :

- Keep calm.
- Follow safety instructions.
- Move towards the exits, but without hurrying.
- Don't use elevators or lifts.
- In case of smoke, keep low, fresh air is near the ground.
- Go to the meeting point.
- Make sure nobody is missing.

### WHEN FIGHTING A FIRE :

- Don't risk your life.
- Turn off gas and electricity.
- Direct the extinguisher towards the base of the flames, but be careful.
- If the fire goes out of control, stop all attempts at extinguishing it.
- Close all windows and doors.
- Leave the premises.

### OHP STAFF

- **ACMO** (Local security and emergency contact) : Gilles Kaczmarek (6414)

When calling from outside : 04 92 70 ... - **First-aid volunteers** :  
(+ extension of the person you're calling)

J.P. Payan (9 – 6452\*) - J.P. Moreschi (6516 – 6436\*) - N. Bressand (6474) - C. Carol (6475 – 6448 – 6497)  
T. Fauveaux (6500) - F. Gomez (6529) - C. Mollet (6533) - J.M. Perrin (6426) - X. Regal (6451) \* on-site residence